



Microsoft Early Adopters Group | Digital learning at work

LEARNING AT WORK WEEK | 13/05/2024 |

Digital learning

The Microsoft Early Adopters Group (MEAG) is made up of representatives for almost all services within NLC. These representatives will get access to new Microsoft Products earlier than the rest of NLC. Meaning they can test them and spot any errors or barriers to day to day operations ahead of time. They will also look at new products to start thinking about how they can be used in your teams.

MEAG are committed to producing quick, easy guides about some of the basic functions within Office 365. Check out our [guide - using Office 365 within NLC](#) on all the products available through Office 365 currently, and a summary of what they are used for.



Wondered what the difference is between Sharepoint and Teams? This is a common question – check out the [guide - the differences between Sharepoint and Teams](#).



TOP TIP

Do you know how to use the snipping tool? You can snip an image of anything on your PC screen very easily.

Simply hold down the **fn lock key** and the **windows** key, and press **s**. This brings up the snipping tool menu. Here you can cut out any shape to save an image of anything on screen.



You can also access lots of excellent [digital skills and learning](#) through LearnNL.

You'll need to use your LearnNL account log in to view these courses. Find out more about LearnNL [here](#).

